



How to Create a CourtReserve Account- Computer Browser

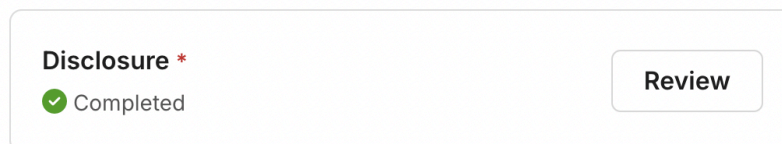
1. Follow this link to get to CourtReserve:
(<https://app.courtreserve.com/Online/Portal/Index/16038>)
2. From there, select 'Create an Account' to join our organization:



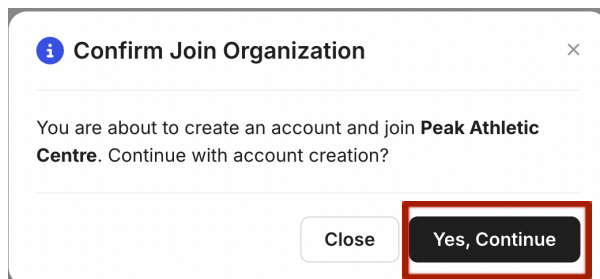
Book a Pickleball Court Become a Member Today!



3. Follow the sign up steps - *you'll be creating the account for the parent/legal guardian first if the athlete is under 18 years old*
 - Email
 - Password
 - Personal Details
 - Billing Information
 - Payment Details - *payment profile is required for creating an account*
 - Disclosure - *review and agree*
 - Click 'Create Account' to continue



4. A 'Confirm Join Organization' pop-up will ask you to select 'Yes, Continue' button



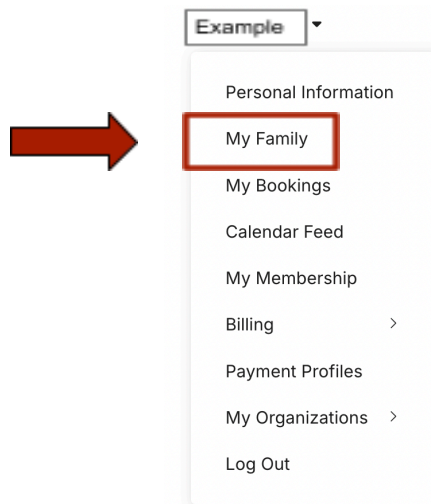
5. View and review our general waiver - check the box and electronically sign the form
6. To add an athlete as a family member, click on your name drop down in the top right corner



Clinic/camps ▼ Book a Pickleball Court

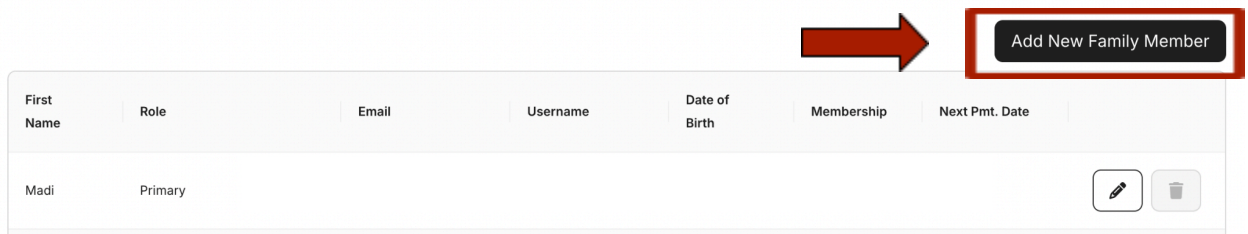


7. Select 'My Family' from the drop down



8. Then, select 'Add Family Member'

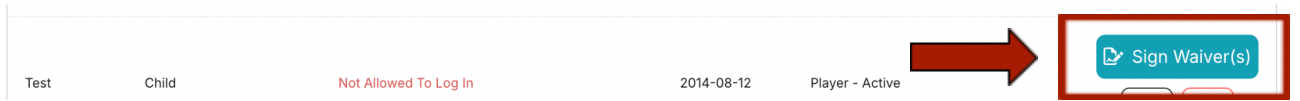
My Family



9. Here you will out the athletes personal information into the required blanks - *you can decide if you would like the athlete to have their own individual login*
 - If you check the box to 'Allow Child Login', it will allow you to create a separate login for the athlete by creating a separate username and password

<div>Allow Child to Login <input checked="" type="checkbox"/></div>	
Email <input type="text"/>	Username <input type="text"/>
Password <input type="text"/>	Confirm Password <input type="text"/>

10. After completing the athletes personal information, you'll need to sign another waiver in the athletes name by clicking the 'Sign Waiver(s)' button



11. Complete these steps to add any additional family members!

12. Congratulations- you've successfully joined Peak Athletic Centre's organization on CourtReserve!